

**Regular Meeting of the
San Juan County Economic Development Council
Board of Directors – Approved Minutes**

Wednesday May 13, 2009, 9:30-12:00 @ Orcas Hotel Parlor Room

Attending:

Conference Room: Ralph Hahn, Bruce Gregory, Liz Illg, Patty Miller, Jon Kobayashi, Lance Evans, Denise King
Recorder – Bill Watson

Excused: Lia Noreen, Peggy Long, Marilyn O'Connor, Eric Youngren, Scott Webster, David Jones

Absent:

Guests: Sally Harris – CTED, Phillip Bose

Agenda,

Meeting Called to Order
Any Additions/Changes to the Agenda??
There were no changes to the agenda.
Introductions of Guests

1. Approval of previous meeting minutes (Apr)
M/S/P Approve Apr meeting minutes with modification
2. Review of Financials and Budget Expenditures (Apr)
M/S/P Approve Apr financials.
3. Consent Agenda - None
4. Correspondence - None
5. Sally Harris – CTED Update
Sally presented information about the upcoming changes related to the creation of the Department of Commerce within WA State. The new director, Rogers Weed is currently formulating a proposal in conjunction with others, for presentation to the Governor by November 1st, 2009. His main focus will be on “retaining and attracting” businesses to the state of Washington. Rogers will be holding a meeting in the Northwest Region (our region) on June 8th. More info to come about this meeting.

Sally updated us on the CERB program. Previously funded at \$30M, is currently funded at \$6.5M. Guidelines are being “reworked” on application criteria.

Sally also invited us to the Renewable Energy presentation on May 27th, in the afternoon following the WA Economic Development Commission’s Innovation Forum. (Subsequent to the meeting, Sally sent email indicating the Renewable

Energy presentation has been cancelled for the 27th).

6. Operational Issues

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7. Continued Business

1. Nominating Subcommittee Report
(**Scott**, Marilyn, Liz, Bruce) - No Report
2. Cell Tower Ordinance Study Committee – Patty
Shireen Hale, of San Juan County CDPD staff, is now the owner of this new ordinance. CDPD promised it will still be on this year's docket for the comprehensive plan update. Patty is working to pull the previous committee members together to finish a couple of missing pieces and to offer it to Shireen.
3. Tech Grant – Currently headed toward “radio technology” for the backbone. Thus, Cell Tower ordinance (actually named “Personal Wireless Antenna Ordinance or something close to that) is important to allow internet backbone radio antenna's to be constructed/installed more easily in very selective locations with co-location capabilities, funded by the Tech Grant.

8. New Topics

1. Project Ideas

1. Presentation – Phillip Bose – Geo-thermal Energy Generation
Phillip presented some of his thinking about the Geo-thermal potential for San Juan County area. He is working on gaining grant funding and seeking support of Representative Larsen. He simply requested EDC support with Larsen and any funding sources the EDC might be aware of.

2. New IRS Policies for the EDC:

With the new regulations on non-profits relative to our 990 form filing, new policies are needed for the EDC.

M/S/P: “Annual Review of IRS 990 Form” Policy

M/S/P: “Whistleblower” Policy

M/S/P: “Document Retention and Destruction” Policy

M/S/P: “Conflict of Interest” Policy

Note was made the the EDC's Bylaws need to be reviewed and probably amended to reflect the new “Conflict of Interest” Policy.

A.I. Bill – review and propose changes if any needed.

2. The board reviewed the IRS Form 990 as prepared by our CPA.
Discussion occurred about whether the EDC should file a Full 990 or a 990-EZ form.

M/S/P: Request our CPA to redo our report, changing from a full 990 to

the 990-EZ, file a request for extension so the Board can review the new 990-EZ, with no additional charge above the existing \$825.00 Invoice.

The board will review the new 990-EZ at our June Meeting.

3. ARC Coordinator

Ralph informed the board about the desire to shift the ARC Coordinator position to the EDC, to afford the County the ability to fund it from the .09 Funds. Much of the ARC work is about advocating and working to enhance the Agricultural Industry in the islands, county wide. Thus, this would align this work with the overall EDC mission and Vision.

4. Tourism Master Plan

A group of individuals met this week (with Liz & Lance in attendance) to discuss a vision or master plan for tourism in our community. This is in preparation for the Lodging Tax Advisory Committee discussions about the "First 2%" funding requests and how to award Capital Facility grants consistent with an overall "Master Plan" for Tourism in our Community.

9. Announcements

1. Next mtg Wednesday, June 10th, EDC Conference Room
8:30-11:00