

San Juan County
Economic Development Council

April 14, 2010

FINAL MEETING MINUTES

Attending:

Board members: Patty Miller, Jim Hooper, Liz Illg, Bruce Gregory, Marilyn O’Connor, Peggy Bill,
 Steve Hushebeck, Jon Kobayashi (phone)

Guests attending: Vernadel Peterson, Jamie Stephens, Laura Jo Severson, Charlie Anderson, Lance Evans (phone)

Excused: Randy Martin, Scott Webster

Board members absent: Eric Youngren, Peggy Long, Ralph Hahn • Recorder: Victoria Compton

Topic	Key Discussion Points and Agreements	Actions and Next Steps
Call To Order	The meeting was called to order at 8:40 a.m.	
Introduction	Introduction to Jamie Stephens, potential board member	
Report on Transportation	Laura Jo Severson, CNTF/Transportation reported on work she’s done on LTPO. Gave background on RTPO eligibility and EDC work on creating LTPO including bylaws created by Bill Watson. Board discussed some of community’s needs currently. Charlie Anderson stressed that a “bottoms-up” plan was necessary. Jon Kobayashi offered his support with identifying needs on Orcas. Board agreed that initial goal of LTPO will likely be strategic thinking about transportation and getting stakeholders involved; that LTPO should be in place by Dec. 2010 to fulfill promise to SJC Council. Representatives from the EDC for the LTPO steering committee: Jim Hooper, Liz Illg, Patty Miller, Jon Kobayashi. Liz asked for support at the next CNTF/Transportation meetings: 4/30 on Lopez and 5/4 on Orcas.	Liz and Laura Jo will explore approaching legislature to create small, local transportation org. Patty will work with Charlie and Liz to enlist key stakeholders and define scope/needs as a primary step to creating LTPO. Patty, Liz, Charlie and Victoria will meet with Jon Shannon and Shannon Wilbur (SJC Public Works) to gain alignment on project. Steering committee to be in place by next EDC meeting (May 12, 2010).
Report on Broadband	Patty, Charlie, George Johnson and Victoria met to work out initial assessment document. Steps were identified as: environmental assessment, needs assessment, gap analysis, identification of available technologies and alternatives, cost of alternatives. Charlie stressed that the group begin with understanding users and their needs and identifying if a problem exists.	Patty, Charlie, George and Victoria will refine the assessment document and present at next board meeting (5/12).
Report on Business Support	15 people at first business planning class; future classes scheduled through June. Victoria presented business support plan. Liz stressed that EDC events be county-wide. Jamie Stephens noted that class material offered should be basic. Jim recommended book “Ripples on the Zambezi” for suggestions on bottom-up economic development.	Victoria will include logic model outcomes in plan.
President’s Report	Patty: Victoria is working on letter requesting additional rural development funds (“.09 Funds”), Patty and Jim will edit and send out within a week. Patty recommended that an EDC rep participate in the Puget	Patty, Jim and Victoria to send .09 fund request letter. M/S/P: Patty will send the letter to the County Council requesting

	Sound Partnership process – there is currently a seat open at the table of local integrating council.	additional .09 funds. ACTION: Determine at next board meeting which board member will volunteer for PSP.
ARC Coordinator Report	Peg presented details of Island Certified Local project; the Island Farm & Feast program which runs 5/14-16; CNTF food group activities; WA State Legislature has passed funding for Ag Guild's Farmer's Market.	
Approval of Minutes	March 2010 minutes reviewed and approved	M/S/P: March 2010 minutes approved.
Review of Financials	February and March 2010 financials reviewed and approved.	M/S/P: February and March 2010 financials approved.
Continued Business/Correspondence	Letter from Pat Roe was read; regards overall economic development.	
New Topics		
Announcements	Liz: Share the Road event is May 15 th .	
Meeting adjourned 10:30		