

San Juan County
Economic Development Council

May 12, 2010

APPROVED MEETING MINUTES

Attending:

Board members: Patty Miller, Liz Illg, Bruce Gregory, Peggy Bill, Steve Hushebeck (**NOTE: no quorum, so no actions taken**)

Guests attending: Vernadel Peterson, Roma Caul

Excused: Randy Martin, Scott Webster, Jim Hooper, Peggy Long, Ralph Hahn, Marilyn O'Connor

Board members absent: Eric Youngren • Recorder: Victoria Compton

Topic	Key Discussion Points and Agreements	Actions and Next Steps
Call To Order	The meeting was called to order at 8:40 a.m.	
Introduction	Introduction to Roma Caul, Puget Sound Partnership.	
Report on Puget Sound Partnership	Roma Caul introduced the PSP mission and projects. PSP is currently creating "local integrating organizations" which act as advisors to PSP. SJC Local Integrating Organization is steering committee created by SJC Council – PSP would like the EDC to participate, and Council would like our participation as well. Patty recommended that EDC participate to help retail local control. Contact Roma at 360-464-2002 if more information needed.	Will discuss possible EDC participation at next board meeting.
President's Report	Patty: We need to acknowledge Ralph & Bill's years of service. Patty suggests that we invite old board members and have an open house to get feedback from the public. Patty and Victoria finished .09 funds letter and sent to SJC Council.	Victoria will organize a reception for Ralph & Bill. Patty & Victoria will appear before SJC Council to discuss .09 funds request.
ED Report	VC: DOR workshop went well, will re-start general business classes in fall. Will teach 3 social media classes, including all-day workshop at Skagit Valley College. Working on 8 business plans for clients. LSJI presentation went well, email blast is out; TOFH, Soroptimist & Lions presentations to come soon; article in NW Business Monthly came out this month. Business services brochure now done; will need 15h for website revamp. Starting work on fundraising. Working on general housekeeping duties. Liz highly recommended that we do not participate in the fair with a booth.	TOFH, Soroptimist & Lions Club presentations, website revamp to be done.
ARC Coordinator Report	Peg presented details of Island Certified Local project; the Island Farm & Feast program which runs 5/14-16; CNTF food group activities; WA State Legislature has passed funding for Ag Guild's Farmer's Market.	
Report on Transportation	Liz reported on her work on a Human Services Needs Assessment, which surveys underserved residents. Overlaps with CNTF and Public Works efforts. Patty: met with Charlie Anderson/CNTF, Jon Shannon/Public Works, Shannon Wilbur/Public Works, Liz and Victoria to discuss first steps in creating LTPO. From that	Patty will re-introduce at next board meeting.

	meeting, Patty agreed with Jon Shannon that not having an organization is not the problem, but there are definitely needs that aren't being met. Patty proposes that EDC allocate funds to transportation survey. In 2011, the Transportation Element is due for the SJC Comp Plan – a survey would be great prep work. Liz: if EDC is going to participate, the focus of survey should be on businesses – freight, ferries, parking & worker transportation.	
Report on Broadband	Patty: PM and VC met with Charlie Anderson and George Johnson to talk about potential broadband survey. Patty proposes that EDC allocate funds to broadband survey; CNTF will match those funds.	Patty will re-introduce at next board meeting.
Approval of Minutes	No quorum/minutes not approved.	
Review of Financials	Patty: Marilyn, Patty & Victoria met to look at financials. We're converting to calendar year from biennium to manage money better. We may convert to accrual to make budgeting easier. Appears that \$4,200 will be left over by end of year. Patty suggests that more goes to transportation and broadband projects.	Patty will re-introduce at next board meeting.
Continued Business/Correspondence	--	
New Topics	--	
Announcements		
Meeting adjourned 10:30		